

ADVICE FOR MAKING ZOOM PRESENTATIONS MORE ENGAGING

MOST IMPORTANTLY: SHARE YOUR SCREEN AS YOU SPEAK.

- Create an agenda for each class to set expectations.
- Select "Share computer sound" and/or "Optimize for full-screen video clip" in meeting controls.
 - ✓ Note: When you share your computer sound, you share ALL sounds. To eliminate, say, your email chimes, go to your taskbar speakers and click "Open volume mixer" (or whatever applies to your system) to mute other applications.
- Clarify participant viewing options. Use:
 - ✓ Gallery view to open the session and during introductions so you can see multiple participants simultaneously.
 - ✓ Active speaker view when seeking individual feedback or allowing others to present content.
 - ✓ Full-screen mode to maximize the Zoom meeting experience. (Best when viewing but not presenting.)
- Narrate material you're presenting.